**學員簽到表**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **開課班別** | | |  | | | **開課系所** | |  | |
| **課程名稱** | | |  | | | **授課教師** | |  | |
| **上課地點** | | |  | | | **上課日期** | |  | |
| **上課時間** | | |  | | | **學分數** | |  | |
| **編號** | **學員姓名** | | | **學員簽到處** | | **編號** | **學員姓名** | | **學員簽到處** |
| **1.** |  | | |  | | **12.** |  | |  |
| **2.** |  | | |  | | **13.** |  | |  |
| **3.** |  | | |  | | **14.** |  | |  |
| **4.** |  | | |  | | **15.** |  | |  |
| **5.** |  | | |  | | **16.** |  | |  |
| **6.** |  | | |  | | **17.** |  | |  |
| **7.** |  | | |  | | **18.** |  | |  |
| **8.** |  | | |  | | **19.** |  | |  |
| **9.** |  | | |  | | **20.** |  | |  |
| **10.** |  | | |  | | **21.** |  | |  |
| **11.** |  | | |  | | **22.** |  | |  |
| **授課教師簽名** | |  | | | | | | | |
| **助教簽名** | | （無免簽） | | | | **工讀生簽名** | | （無免簽） | |
| **抽查人員簽名** | | (不定期) | | | **備註：**1.不足處請自行增列。**2.**結業平均成績達60分上且**缺課(含曠課、請假)時數未超過三分之一**以上者，由本校發給結業證書或學分證明書。3.請授課老師、助教、工讀生及抽查人員簽名時，請註明日期。 | | | | |